

# **The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity with St. John, Micklegate and St. Martin cum Gregory, York**

(Registered Charity Number 1176762)



## **Annual Report and Accounts for the Year Ended 31<sup>st</sup> December 2017**

Annual Parochial Church Meeting  
Sunday 29<sup>th</sup> April 2018 at 10.00am

## CONTENTS

Administrative information	7
Mission, purpose and vision	8
Structure, governance and management	9
Objectives and activities	11
Reports	12
Church membership and attendance	12
Ministry and worship	13
Churchwardens - fabric work and repairs	15
Finance	16
Music	16
Jacob's Well (church hall)	17
Church community	17
Safeguarding	17
Community engagement	17
Contributions to the Diocese	18
Communications	18
Independent examiner's report	22
Financial statements	23

A copy of this report is also available electronically at [www.holytrinityyork.org](http://www.holytrinityyork.org)

**Approved by the Parochial Church Council on Monday 12<sup>th</sup> March 2018 and signed on its behalf by:**

Rev'd Jane Natrass  
Chair of the PCC



# ELECTION OF CHURCHWARDENS AND ANNUAL PAROCHIAL CHURCH MEETING SUNDAY 29<sup>TH</sup> APRIL 2018 AT 10.00AM IN THE VESTRY, HOLY TRINITY MICKLEGATE

## Meeting for the Election of Churchwardens - Agenda

1. Prayer
2. Appointment of clerk
3. Apologies for absence
4. Election of Churchwardens  
*Nominations in writing in advance. In the event of more nominations than places, voting will take place. Only those on the electoral roll or who are resident in the parish may vote.*

To note that the Admission of Churchwardens will be on Tuesday 1<sup>st</sup> May 2018 at 7.30pm in All Saints Huntington.

## Annual Parochial Church Meeting - Agenda

1. Apologies for absence
2. Approval of the minutes of the 2017 meeting
3. Electoral Roll Officer to report the numbers at 31st December 2017 and 29 April 2018
4. Report of the PCC for 2017
5. Safeguarding report
6. Accounts and Financial Report for 2017
7. Church fabric and terrier report
8. Report on church mission and ministry
9. Appointment of Independent Examiner
10. Election to PCC
11. Election of Sidespeople
12. Election of Deanery Synod representatives
13. Priest-in-Charge: closing remarks and prayer

There will be a short meeting of the new PCC immediately following the APCM to appoint the officers of the PCC as follows:

- Vice Chair
- Secretary
- Treasurer
- Electoral Roll Officer
- Safeguarding Representative
- Standing Committee - Churchwardens, PCC Secretary, PCC Treasurer and Trust Treasurer.





The Parochial Church Council (“the PCC”) has pleasure in presenting its Report together with the Financial Statements for the year ended 31<sup>st</sup> December 2017.

We thank all those who support the work of the Church by volunteering their time and by donating generously to its mission. We are particularly grateful for the ministry of Rev’d Eric Robinson who works unstintingly to serve the church. We continue to be grateful to the Churchwardens for their invaluable work in the church and churchyard. We also congratulate Rev’d Dave Hobman on his ordination to the Diaconate this year.

It is pleasing to note the 2020 vision and to see the work and plans already being brought to fruition. We have also been pleased to offer an educational bursary to Mr Mark Kingaby-Daly for twelve months. His presence among us has helped bring energy and enthusiasm to many projects.

The PCC continues to benefit from the grants made by the Holy Trinity Ecclesiastical Trust. Funding the 2020 vision mission work is via the Trust. We record our thanks to Dean Whitehouse for his care and expertise in overseeing the work of the Trust.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16<sup>th</sup> July 2014 and the Charities Act 2011, and UK General Accepted Practice as it applies from 1<sup>st</sup> January 2015.

It is with sadness that we report that Mr Dick Lane, an esteemed colleague, friend and Churchwarden died in April 2018 just before the publication of this report.

Rev’d Jane Natrass  
Chair of the PCC

## ADMINISTRATIVE INFORMATION

### Registered charity 1176762

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity with St. John, Micklegate and St. Martin cum Gregory, York (Legal Name)  
Holy Trinity Micklegate PCC (Working Name)

### Governing documents

Parochial Church Council (Powers) Measure 1956 as amended and the Church Representation Rules (contained in schedule 3 to the Synodical Government Measure 1969 as amended).

### Location and contact details

Holy Trinity Church, Micklegate, York, YO1 6LE  
Correspondence address: 52 Bootham, York, YO30 7BZ

### Context of Holy Trinity Micklegate

Holy Trinity Church is located on Micklegate, central York. As a member church of the Church of England, Holy Trinity Micklegate is located in the Deanery and Diocese of York and therefore comes under the pastoral and administrative care of the Lord Archbishop of York. The Church is governed locally by the Parochial Church Council (PCC).

### Trustees/PCC members during 2017

The Rev'd Jane Nattrass (Chair)	Ex-officio	Priest-in-Charge
Mr Dick Lane (Vice Chair)	Ex-officio	Church Warden
The Rev'd Eric Robinson	Ex-officio	Assistant Curate
Mr John Linford	Ex-officio	Church Warden
The Rev'd Dave Hobman	Ex-officio	Deacon from July 2017
Mr Timothy Moore	Co-opted	Secretary and Deanery Synod Representative
Mr Adam Kingaby-Daly	Co-opted	Treasurer
Mrs Sharon Hobman	Co-opted	Safeguarding Representative
Mr Peter Marsland	Co-opted	Reader
Mr Adrian Crawford	Elected	Resigned November 2017
Mrs Josephine Good	Elected	
Mr Peter Minns	Elected	
Mr Dean Whitehouse	Elected	

### PCC's advisors

**Bankers:** Yorkshire Bank, James Street, Harrogate, HG1 1QU (main PCC account)  
Barclays Bank, Leicester, LE87 2BB (PCC property and investment income)  
HSBC, 13 Parliament Street, York, YO1 8XS (Jacob's Well - church hall)

**Accountants:** BHP Chartered Accountants, Rievaulx House, Blossom Street, York, YO23 1AH

**Property Agents:** Carter Jonas, 82 Micklegate, York, YO1 6LF

**Architect:** PPIY Limited, 94 The Mount, York, YO24 1AR

## **MISSION, PURPOSE AND VISION**

The mission plan in the parish is based on Christian hospitality. We aim to respond with generosity to our generous God who gives us life. The Eucharist is at the heart of our activities. We use two verses of scripture:

- Jesus said 'I came that they may have life, and have it abundantly' (S. John 10:10) and
- 'Come and see' (S. John 1:39).

We see ministry, joining in with God's mission for the redemption of the world, as action to grow the church and further the Kingdom of God.

Ministry at Holy Trinity Micklegate (and the wider York City Centre Churches) is about joining in where we see God at work. We are encouraged by the vision for the Diocese of York for *Generous Churches Making and Nurturing Disciples* and the ensuing action which is taking place in the Diocese to find ways of:

- reaching those we currently don't
- moving to growth
- achieving sustainable finances.

As a church and parish, God has significantly blessed us. We have one of York's best church buildings with an accompanying historic church hall in Jacob's Well. We have financial resources carefully harvested over the years and wisely looked after. We have a small but dedicated congregation which works hard to keep our church life vibrant. We have a strong ministry team and a talented and visionary congregation.

Our Lord's Parable of the Talents (S. Matthew 25: 14-30) tells us not to bury our gifts and resources, but to use them wisely. If we do this, then they will multiply. During 2017, the PCC adopted and approved a new mission plan (Mission 2020) which is explored further in the reports section.

### **Our purpose**

- to glorify God through holy and welcoming worship;
- to nurture disciples and faith in Jesus Christ;
- to share the Good News of his saving love with others.

### **Our vision**

- to grow in numbers;
- to increase our influence and effectiveness as an inclusive Christian community;
- to turn visitors into pilgrims.

# **STRUCTURE, GOVERNANCE AND MANAGEMENT**

## **Recruitment of Trustees**

Most trustees (members of the PCC) are either ex officio, or are elected by the Annual Parochial Church Meeting (APCM) in accordance with the governing documents (Church Representation Rules). Some others are co-opted for particular purposes. New Trustees receive an induction on their role and responsibilities from the Chair and any relevant documents and guidelines, in addition to a general induction from the Chair during the first meeting of the year following the APCM.

## **Responsibilities of the Parochial Church Council (The Trustees)**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is appropriate to presume the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that a report is produced for Church members annually at the APCM. This meeting also includes election of new trustees and is open to all to attend, but only those named on the Electoral Roll or living in the Parish may vote on matters. The report is to include details of ministry activities for the previous twelve months, along with copies of the financial statements.

## **Public benefit**

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. Examples of this public benefit can be found in the other parts of this report. The Charity constitutes a public benefit entity as defined by FRS 102.

## **Structure and operating procedures**

The trustees met seven times during 2017 and the Standing Committee met on a further five separate occasions over the year. During these meetings they discussed and prayed into a wide variety of matters including vision, governance, policies, buildings as well as receiving regular reports on financial performance. A particular focus of several meetings in 2017 was to review and approve the Mission 2020 programme and the new lighting scheme. Copies of minutes of these meetings are kept by the PCC Secretary and may be read by any members of the Electoral Roll upon request.

## ***Standing Committee***

The Standing Committee of the PCC has delegated authority to transact business of the PCC between its meetings, subject to any directions given by the Trustees. It is made up of the Priest-in-Charge, Assistant Curate, Church Wardens, PCC Secretary, PCC Treasurer and the Ecclesiastical Trust Treasurer. Most operational matters within Holy Trinity Micklegate around staffing, monthly financial reporting, facilities and maintenance issues are explored fully by the Standing Committee and recommendations taken forward to full PCC meetings.

## **Principal risks and uncertainties**

The PCC is exposed to risks associated with finance, safeguarding, legislative compliance, buildings and infrastructure, and pastoral oversight. Each area has been reviewed by the Trustees during the year and plans put in place to manage the risks.

- The annual budget for the next financial year is approved by the PCC at the November or December meeting. Performance against budget is reviewed at each PCC meeting and between meetings by the Treasurer, Clergy and Standing Committee. The majority of our income comes from the Holy Trinity and St. Martins Ecclesiastical Trust. The Trustees regularly review both giving and spending.
- The PCC has adopted the safeguarding policy of the Diocese of York and appoints a Safeguarding Representative who acts as a focal point for concerns. All key staff and volunteers working with children and vulnerable adults are recruited using Safer Recruitment principles and will be checked during 2018 with the Disclosure Barring Service (DBS). Clergy receive regular safeguarding training through the Diocese of York. Training is also provided for Trustees and volunteers through the national Church of England online training portal. The Trustees receive an annual report on safeguarding.
- The PCC is committed to fully meeting its responsibilities relating to all pertinent legislation. During the year, the PCC highlighted health and safety as an area requiring work and appointed a representative to take this forward. Work around health and safety will continue into 2018.
- Our building is insured and is inspected under a quinquennial regime. The church building was inspected in 2015. Under the Church Representation Rules, a report on the fabric of the building is prepared for the Trustees and is included in this report for church members. During 2017, the Trustees approved improvement work around the lighting scheme and CCTV system.
- Pastoral care is provided by clergy and lay members of the church. Our insurance includes pastoral care indemnity cover for clergy and employees.

## **OBJECTIVES AND ACTIVITIES**

The main objective of Holy Trinity Micklegate PCC is to co-operate with the clergy in promoting the whole mission of the Church, pastoral, social and ecumenical. The PCC is also specifically responsible for the maintenance of the property known as Jacob's Well, Trinity Lane and garages adjacent thereto. It is responsible for the exhibition "The Monks of Micklegate" installed as a free exhibition open to the public (outside service times) when the church is normally open. It is also the trustee of the Holy Trinity and St. Martin's Ecclesiastical Trust (registered charity number 1094335).

The main areas of activity this includes are:

- Regular public worship open to all.
- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick and the bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- The provision of groups for children and young people with a Christian ethos.
- Promotion of Christianity through the staging of events and meetings and the distribution of literature.
- Promoting the whole mission of the Church through the provision of activities for students and young people, senior citizens, the marginalised and other specific groups as identified by the Trustees.
- The provision of resources and training for Christian mission and ministry locally.
- Supporting other charities in the UK and overseas.

### **Grant-making policies**

The annual budget for UK and international mission is set at 10% of unrestricted income and is administered by the PCC and Standing Committee. Our key priorities are to support charities and churches working in York, the country and internationally amongst the poor and with unreached groups. In 2017, our giving was less than 10% and this will be reviewed in 2018 to ensure we meet our obligations.

During 2017, the Trustees approved a measure to adopt Barnabus Fund (registered charity number 1092935) the African Sisters of St. Mary (CMM) (registered charity number 1133344) as mission partners. Throughout the year, PCC giving included:

- Carecent
- Christians in Communication
- Church Urban Fund
- Micklegate Business Initiative
- Christians in Communication
- All Saints Pavement (for Kitchen for Everyone.York)
- St Lawrence Parish Church

### **Volunteers and staff**

We have one employee and record our grateful thanks to Chloe Priest for her work as Verger and caretaker.

Volunteers play a key role in the life of Holy Trinity Micklegate and we aim to ensure that this is beneficial to both the church and the volunteers. For the church, this service is essential in enabling the ministry to take place. For the volunteers, it enables them to discover, explore and use the gifts that God has given them.

We are fortunate to have such a strong team of volunteers who give their time and energy in so many ways to the church. We estimate that over 15 volunteers contribute in excess of 2400 hours to the life of the church.

# REPORTS

## Church membership and attendance

At the end of 2017, the number on the Electoral Roll was 43. The Electoral Roll will be revised at the beginning of 2018 ahead of the APCM.

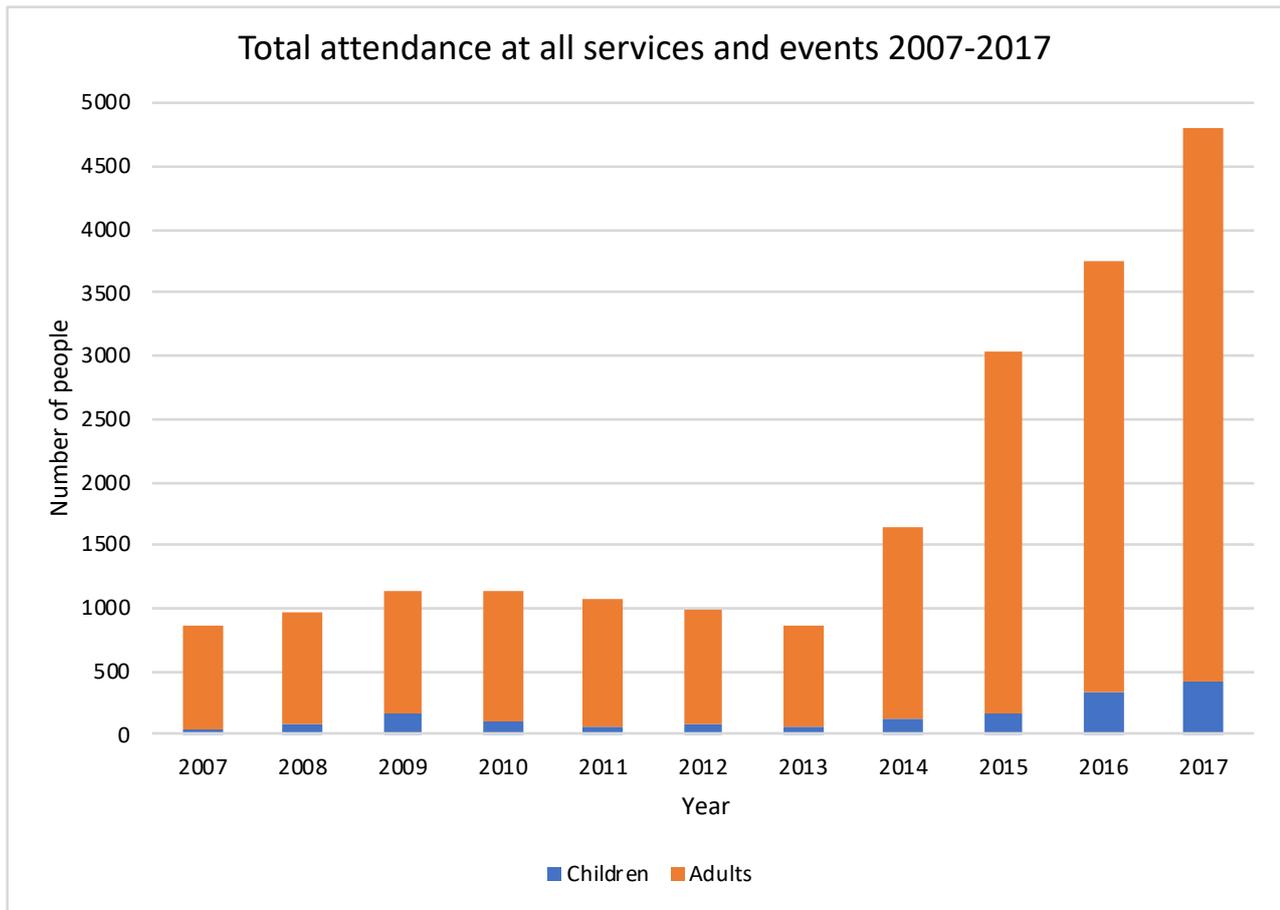
The usual pattern of Eucharistic services in 2017 was:

- Sunday - Sung Eucharist (Common Worship) at 11.00am
- Wednesday - Holy Communion (Common Worship or Book of Common Prayer) at 12.15pm

In addition, we held extra services for: Maundy Thursday; Good Friday; Ascension Day; the African Sisters; Carol and Nativity services. We also hold services of Morning and Evening Prayer (Common Worship or Book of Common Prayer) every Monday, Tuesday and Wednesday at 9.00am and 4.30pm respectively.

This year we held two baptisms, one funeral, three weddings and one blessing of a civil marriage. There was also one confirmation service at Holy Trinity for three young people in our congregation.

Holy Trinity is seeing an increase in attendance across all areas, most significantly since 2015. This is most notably in attendance on Sunday, Wednesday and Morning and Evening Prayer.



## Ministry and worship

*Jesus he cried out, "Let anyone who is thirsty come to me, and let the one who believes in me drink. As the scripture has said, 'Out of the believer's heart shall flow rivers of living water.'" (John 7: 37-38)*

This has been a year of significant change in the life of Holy Trinity Micklegate. Some of it has been life-giving and exciting, but some of it has been difficult and painful.

Holy Trinity has gone through a period of slow and gradual growth over the past three years. Despite some of our initial regular worshippers no longer being with us, we have been grateful for those who have made their spiritual home among us. As a result we now average thirty attending our Sunday worship. Many are younger people with vision and energy - God has answered our 'prayer for thirty'.

Our Holy Week and Easter services this year have been wonderful. We were joined by St Columba's United Reformed Church and The Rock of York on Palm Sunday, with over a hundred worshippers. On Maundy Thursday and Good Friday our worship was enhanced with a specially-formed choir. On Holy Saturday we held Messy Church with about twenty adults and children. Easter Sunday was an especial blessing with over eighty people for a great time of Easter worship, in which we were also able to tell the congregation about what we had done in Messy Church. We have much to thank God for.

Along with this growth has come a new desire to reach out in ministry and mission to our parish and beyond. Dave Hobman (ordained Permanent Deacon in July) feeds the homeless on a Sunday morning at St Michael's Supriergate centre. Peter Marsland commenced Pop Church as he reaches out to people gathered in Brigantes and Micklegate in general. Mark Kingaby-Daly oversaw the Advent Sleepout in 2016 and has been behind the vision to start Messy Church which has had successful meetings. At Pentecost it was a privilege to take part in the Archbishops' Thy Kingdom Come week of prayer in York - an encouraging step towards unity in prayer across the city.

Newer members now hold positions of Churchwarden, PCC Secretary and Treasurer. We have seen increasing attendance at our Wednesday Eucharist and at other special services. Christmas, Lent and Easter have been special times. The Micklegate Mingle in December proved that Holy Trinity lies at the heart of the parish's commercial and visitor life. We continue to draw many thousands of visitors annually, and gradually make improvements to our visitor experience.

We have started a programme of improvement to the church building. New carpets, pew cushions and kneelers from introduced in 2016 are now in evidence. The sanctuary tiles have been uncovered and cleaned. The west end parquet flooring has been restored. A new lighting scheme has been installed and we restored the reredos, one of the chief glories of our church. We have also made improvements around safety and security with a new CCTV system, which will be completed in 2018 with cameras covering the outside of the building.

We believe that Holy Trinity is now set for a period of further growth and development. To this end, the PCC approved a plan for the next two years to be our years of mission - Mission 2020. These are years in which we can seek growth in three key areas of our life: in music, in reaching out to families and young people, and in growing our spirituality and education programme.

We are building upon a need to re-establish a rhythm of prayer. We are continually reminded of the need to keep the church building open to allow people time to withdraw from their busy lives to a place of quiet allowing people to seek the face of God.

As we seek to be serving God's transformation of the parish, Holy Trinity Micklegate gathers in congregations and groups. We have two main congregations: Sunday at 11am and Wednesday at 12.15pm. Each has a slightly different feel but at their core they all share our values and serve the same vision.

Our groups are key to church life. They are the place where we really belong and where we particularly grow as disciples. Most discover that it's through our groups that they especially find a place where they can give and receive. Over the next few pages, the activities of our groups is outlined.

### ***Pastoral care***

Pastoral care is all part of being a member of the body of Christ. As S. Paul wrote: 'Rejoice with those who rejoice, weep with those who weep.' (Romans 12:15). Yet it is often unseen by most in the church, partly because of its private and confidential nature and that it is often outside of normal service times. While this role is carried out mainly by Rev'd Eric Robinson, our Pastoral Assistant (Mark Kingaby-Daly) is available for pastoral care and he has a huge amount of time, effort and energy for supporting our congregation.

In practical terms, our pastoral ministry in 2017 consisted of:

- Visiting people who are ill or inform in hospital or at home.
- Sending cards or flowers to those in need.
- Praying with and for members of the congregation.
- Meeting visitors to our church who may be tourists or people who work nearby.
- Offering a confidential listening service.
- Encouraging individuals to explore and deepen their faith.
- Sharing the grief of the bereaved.

### ***Learning together***

The Tuesday Bible Study Group has continued periodically looking at S. Paul's missionary journeys in the New Testament. We have also introduced Old Testament Bible Study on a Wednesday morning. While the groups are mainly exploring scripture, they are also times of fellowship and prayer - something all who attend the groups value.

In 2017, Rev'd Eric Robinson implemented themed sermons aimed at teaching our faith. The first, on the Apostles' Creed, started on Advent Sunday and will continue through to 2018. We are planning a further series on the Eucharist for 2018.

Our learning together programme gives people the chance to look more closely at God's word - much more so than listening to the readings and sermon on a Sunday. As the Psalmist says: 'Your word is a lamp to my feet and a light to my path.' (Psalm 119: 105).

In 2017, the PCC approved a proposal to host the local branch of Christians in Science. The local group aims to give a Christian perspective on topical science issues. Meetings are planned to begin in 2018. Hosting this group goes some way to the Mission 2020 aim to grow Holy Trinity Micklegate as a centre for Christian education.

The PCC are also responsible for the "Monks of Micklegate" exhibition at the west end of the church. This is a free exhibition open outside of service times. During 2017, we made the following additions or improvements to the exhibition:

- Installing a set of new panels exploring Martin Luther and Protestantism on the 500th anniversary of the Reformation.
- Changing one of the round tables to give an overview of the Bible. This project will be completed in 2018.

Everyone is welcome to join us, no matter where you are in your journey with God.

## ***Families and young people***

In 2017 we placed a growing emphasis on families work. We recognise that for our children to be disciplined effectively their parents need to be disciplined well too.

We started Messy Church and have held five successful sessions in Jacob's Well and the church building. While the numbers attending have been small, we hope this area may grow. However, we recognise that during 2018 we will need to re-evaluate Messy Church and our approach to make sure we are targeting those who need us.

Following Mark Kingaby-Daly starting as Pastoral Assistant in September, we now have resources and plans in place for Sunday School. The average number of children attending on a Sunday is two, but the resources are at hand should more families come to the service, such as happens at a baptism.

Our first student meal attracted a group of young people, some of which with no connection to the church and that presented lots of opportunities to share the Gospel. Youth research suggests that a large majority of young people become Christians through hospitality, fellowship and residential experiences. We plan to explore this further in 2018, particularly alongside the new choir that will begin in January 2018.

## ***Men's ministry***

Men's breakfasts were held in Jacob's Well on three occasions in 2017 and were well attended. The group gives men an opportunity to establish fellowship and friendship with each other. The guest speakers included Rev'd James McDonald and Max Elliott. Those of us who attend can bear witness to the enjoyed fellowship with testimonies and fun. We look forward with anticipation to where God leads our men's ministry in 2018 and pray for God to fall on more men in our city of York.

## ***Women's ministry***

Our new women's fellowship met three times in 2017 alongside the men's breakfast. While the group may be small, they were spoilt with lovely good, great company and conversation. We look forward to welcoming more ladies in 2017.

## ***Pop Church***

In May, Peter Marsland (Reader) started Pop Church in Brigantes Bar and Brasserie on a Sunday evening. Peter's vision behind this was to bring church to the people of Micklegate who might not normally enter a church. They have held six sessions which were enjoyed by all - they even sang a Swahili hymn when Sister Debora visited from Tanzania.

## **Churchwardens - fabric work and repairs**

The PCC is responsible for the Church and Parish Hall (Jacob's Well). We are party to a rental agreement for the house for our Assistant Curate.

General repairs and maintenance were carried out in the Church building and Jacob's Well. We are grateful to John Linford and Terry Collier for their work in carrying out general maintenance and for looking after the churchyard.

The trustees authorised four major projects in 2017: the replacement of the lighting system; restoration work on the west end parquet flooring; an upgrade to the CCTV system; repair work in Jacob's Well; and restoration work to the reredos.

To allow for installation of the new lighting system it was necessary to close the church building for approximately six weeks from September 2017. We are thankful to the Sisters at the Bar Convent for allowing us to worship their on Sundays during the church closure.

We are conscious of our responsibility to carefully steward the global resources that God has given us and, in particular, our impact on the environment. In 2017, the PCC agreed to form a 'green group' to explore ways Holy Trinity Micklegate could reduce its environmental impact. From this, the PCC began to explore installing solar panels on the south aisle and this work will be taken forward into 2018 to produce a full specification for approval. The group is also exploring our recycling options and toilet twinning

## **Finance**

The PCC's financial performance last year and financial position at the end of 2017 are set out in detail in the Financial Statements section from page 23. For ease of reference, a summary of key points is given below:

- In 2017, the Trustees approved our Mission 2020 plan, which would see us increase spending in areas around music, education and a Pastoral Assistant. Some of these costs, namely music, will not be evident until 2018 when the choral scholars are introduced.
- The net result for the year was a deficit of payments over receipts of £11,166 (2016 was an excess of £7,027) and adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31 December 2017 for unrestricted funds totalled £26,393 (2016: £38,309).
- During the year it is noted that receipts from service collections decreased by 17% (2016: 65% increase). This decrease is partly the result of the church closure during September and October for renovation work. It is also noted that the 2016 service collections were increased by the congregation from St Olave's worshipping with us during the first part of 2016.
- Total receipts, excluding contributions from the Holy Trinity and St Martin's Ecclesiastical Trust, went up by 9% compared to the previous year. This includes income from rents from the garages on Trinity Lane.
- The PCC aims to give at least 10% of unrestricted incoming resources other than the trust grants to outside charities. Total donations in the year were £8,317 (2016: £8,384), and this included a donation of £5,000 to St Lawrence PCC to support them with the costs of their heating renovation. The total donated in 2017 is less than 10% of incoming resources and this will be looked at in 2018.

The Treasurer proposes that the APCM do not re-appoint BHP Accountants as our Independent Examiner. Instead, the Treasurer and Priest-in-Charge will review arrangements and bring a proposal to PCC for approval.

### ***Reserves policy***

It is normal policy to maintain a balance of at least £5,000 by grant from the Holy Trinity and St. Martin's Ecclesiastical Trust as required, in order to meet utility payments and cover staff costs.

It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

## **Music**

We record our thanks to Adrian Crawford who served as organist for 32 years.

Part of Mission 2020 is the development of our musical life by developing a choir composed of young adults. The plan is to introduce eight choral scholars and a choir leader on a paid basis for two years. They will sing for 40 services a year, usually three Sundays a month and at additional times for Holy Days and key seasonal services. Choral music always attracts others, and we would hope that this will be

another way that will grow our church. The new choir is due to begin at Epiphany 2018.

We continue to develop a fruitful partnership with the Royal College of Organists which aims to make Holy Trinity a centre for their work in the north of England.

## **Jacob's Well (church hall)**

Jacob's Well, which forms the Church Hall, is available for hire and has again been used extensively over the year. There were in the region of 380 paid bookings from various and diverse organisations and individuals during the year. Sadly in 2017 the Wednesday coffee mornings came to an end, we hope to explore other options in 2018 for coffee mornings, perhaps on an occasional basis rather than weekly. During the year, significant repair work was carried out on the building to the value of £13,804. Thank you to the volunteers who look after Jacob's Well and manage the bookings.

## **Church community**

Thank you to the volunteers who ensure that refreshments and fellowship after services is the best it can be. They provide food and drink, but most importantly, a time for us all to meet with one another and to welcome strangers.

## ***Flower arranging***

The flower arrangers in our church continue to provide stunning displays throughout the year. They are especially busy at Easter and Christmas. Thank you to all who volunteer to arrange flowers.

## **Safeguarding**

The PCC adopted the Safeguarding Policy of York Diocese and has a named Parish Safeguarding Representative. In 2017, there were regulated activities for children and vulnerable adults organised by the PCC and the PCC recorded care concerns where appropriate.

Holy Trinity Micklegate PCC has complied with its duty to have regard to the House of Bishop's guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

## **Community engagement**

We work actively seeking partnerships and collaborative working with others in the city:

- Micklegate Business Initiative
- Prayer Book Society - York Branch
- Richard III Society - Yorkshire Branch
- Make It York
- Mystery Plays
- Churches Together in York

We also provide support for St Pauls Bookshop (a Christian bookshop in York) and retail chaplaincy.

We have fruitful relationships with the churches around Micklegate: St Columba's United Reformed Church, Quest, and the Bar Convent.

Our sign of increased community links was the number of people who attended Advent and Nativity services - it was good to see many people in Holy Trinity Micklegate who do not normally attend services.

## Contributions to the Diocese

During 2017, Holy Trinity Micklegate contributed £12,250 to the Diocesan Common Fund. In addition, Holy Trinity Micklegate has considerable expenditure around our Assistant Priest and Mission 2020 programme which contribute to the Diocese, albeit it not directly.

Holy Trinity Micklegate ministry expenditure:

Diocesan Common Fund	£12,250
Half time priest	£12,452
Housing - Council Tax	£2,305
Housing - Rent and water	£18,095
Pastoral Assistant	<u>£18,000</u>
<b>Total ministry expenditure</b>	<b>£63,102</b>

Plus unseen items:

Holy Trinity Rectory use	£24,000
Employers NIC not payable	£1,000
Pension contributions not payable	<u>£3,100</u>
<b>Total unseen items:</b>	<b>£34,100</b>

This brings Holy Trinity Micklegate's overall contribution to the Diocese to £97,202 once the Common Fund is included.

## Communications

We are grateful to Rev'd Eric Robinson and Mark Kingaby-Daly and others who help to communicate what is going on in the parish.

The Parish Magazine continues to be produced monthly (with gaps in Summer and at Christmas). The role of magazine editor passed from Jenny Whitehouse to Mark Kingaby-Daly in spring 2017. We record our thanks to Jenny for looking after the magazine for so long, and to Mark for taking on this role. Since July 2017, the estimated readership of the paper version is about 70, based on an average print run of 85 copies. The Parish Magazine is also published on the church website and a hit counter shows that this is being accessed regularly via links on social media (Facebook and Twitter). We are grateful to all who send in regular contributions or one-off items - please keep sending them in! The deadline for submissions is usually 23rd of each month (except August and December).

Mark Kingaby-Daly, Jenny Whitehouse and Patrick Gibbs continue to improve the website to make it easier to keep updated and for people to access whether they use a standard computer, a mobile phone or tablet. The website is now updated regularly reflecting what we are doing in the parish.

Our social media presence also 'took off' during 2017 with the introduction of Facebook, Twitter and Instagram. This gives us another avenue to reach people and make disciples. It is particularly good at reaching young people and those who do not regularly attend church. We use our social media to 'post' about our services and events, and to also interact with neighbouring churches, the Diocese and Church of England nationally.

- Website: [www.holytrinityyork.org](http://www.holytrinityyork.org)
- Facebook: [hollytrinityyork](https://www.facebook.com/holytrinityyork) (96 likes)
- Twitter: [@HTM York](https://twitter.com/HTM_York) (71 followers)
- Instagram: [hollytrinityyork](https://www.instagram.com/holytrinityyork) (101 followers)





